

From: [KnowBe4](#)
To: Rachel.Neisler@mcleancountyl.gov
Subject: You've been enrolled in training
Date: Friday, April 22, 2022 2:32:26 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Rachel Neisler,

You are now enrolled in DEI Test Campaign. You must complete this training by 05/22/2022 11:59 PM.

The assignments you've been enrolled in are displayed below:

- Disrupting Our Unconscious Bias
- Microaggressions: Introduction
- Microaggressions: Taking Action
- Microaggressions: Taking Responsibility
- Protected Classes for Managers: Handling Harassment Complaints and Investigations
- Types of Unconscious Bias in the Workplace

Please use this link to start your training:

<https://training.knowbe4.com/ui/login/UmFkjaGVsLkg5laXNsZXxJAbWNsegZWFudY291bnR5xaWgwuZ292>

From: [KnowBe4](#)
To: Amy.Baker@mcleancountyil.gov
Subject: You've been enrolled in training
Date: Friday, April 22, 2022 2:32:26 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Amy Baker,

You are now enrolled in DEI Test Campaign. You must complete this training by 05/22/2022 11:59 PM.

The assignments you've been enrolled in are displayed below:

- Disrupting Our Unconscious Bias
- Microaggressions: Introduction
- Microaggressions: Taking Action
- Microaggressions: Taking Responsibility
- Protected Classes for Managers: Handling Harassment Complaints and Investigations
- Types of Unconscious Bias in the Workplace

Please use this link to start your training:

<https://training.knowbe4.com/ui/login/QW1y5LkJha2sVyQG1jbGxVhbmNveidW50zeWlsLmdvqdga==>

From: [Mueller, Kyle](#)
To: [Baker, Amy](#)
Subject: RE: You've been enrolled in training
Date: Friday, April 22, 2022 10:07:03 AM

Ok thanks!

Kyle Mueller
She/her/hers
Office Support Specialist
County Administrator's Office
115 E Washington Street, Room 401
Bloomington, IL 61702-2400
(309) 888-5110
kyle.mueller@mcleancountyil.gov

From: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Sent: Friday, April 22, 2022 2:49 PM
To: Mueller, Kyle <Kyle.Mueller@mcleancountyil.gov>
Subject: FW: You've been enrolled in training

I included you in our test group. You obviously don't need to re-do these.

Amy Baker
(she/her)
Human Resources Coordinator
County Administrator's Office
115 E Washington Street, Room 401
P.O. Box 2400
Bloomington, IL 61702-2400
(309) 888-5110
(309) 888-5111 (Fax)
Team Email: countyadminhr@mcleancountyil.gov

From: KnowBe4 <do-not-reply@training.knowbe4.com>
Sent: Friday, April 22, 2022 2:32 PM
To: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Subject: You've been enrolled in training

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Amy Baker,

You are now enrolled in DEI Test Campaign. You must complete this training by 05/22/2022 11:59 PM.

The assignments you've been enrolled in are displayed below:

- Disrupting Our Unconscious Bias
- Microaggressions: Introduction
- Microaggressions: Taking Action
- Microaggressions: Taking Responsibility
- Protected Classes for Managers: Handling Harassment Complaints and Investigations
- Types of Unconscious Bias in the Workplace

Please use this link to start your training:

<https://training.knowbe4.com/ui/login/QW1y5LkJha2sVyQG1jbGxVhbmNveidW50zeWlsLmdvqdg=>

≡

From: [Baker, Amy](#)
To: [Taylor, Cassy](#)
Subject: RE: DEI Messaging draft
Date: Thursday, June 16, 2022 10:54:15 AM

I do think it should go out now. I was thinking of a simple message in the KnowBe4 notification that goes out with that campaign, since it is now routine, but it is a good idea to at least mention it here so people know to expect both. I added to the last sentence:

5 ILCS 140/7(1)(f)

Amy Baker
(she/her)
Human Resources Coordinator
County Administrator's Office
115 E Washington Street, Room 401
P.O. Box 2400
Bloomington, IL 61702-2400
(309) 888-5110
(309) 888-5111 (Fax).
Team Email: countyadminhr@mcleancountyil.gov

From: Taylor, Cassy <Cassy.Taylor@mcleancountyil.gov>
Sent: Thursday, June 16, 2022 1:45 PM
To: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Subject: RE: DEI Messaging draft

Hi Amy,
At the end of the meeting we discussed including this in our yearly Sexual Harassment training. Do you feel this should go out now for current employees? Or wait for the next sex harass training?
Thanks,
Cassy

From: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Sent: Wednesday, June 15, 2022 4:00 PM
To: Taylor, Cassy <Cassy.Taylor@mcleancountyil.gov>
Subject: DEI Messaging draft

5 ILCS 140/7(1)(f)

5 ILCS 140/7(1)(f)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Amy Baker
(she/her)
Human Resources Coordinator
County Administrator's Office
115 E Washington Street, Room 401
P.O. Box 2400
Bloomington, IL 61702-2400
(309) 888-5110
(309) 888-5111 (Fax)
Team Email: countyadminhr@mcleancountyil.gov

From: [Nelson, Craig](#)
To: [Baker, Amy](#)
Subject: RE: Meet?
Date: Wednesday, June 22, 2022 3:34:15 AM

Okay, we'll be up at 9!

Craig

From: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Sent: Wednesday, June 22, 2022 8:24 AM
To: Nelson, Craig <Craig.Nelson@mcleancountyil.gov>
Subject: RE: Meet?

I have two quick topics...could probably get them taken care of in 15 minutes...quick meeting?

1. I'm making a KnowBe4 campaign for DEI training – touching base about that
2. Do we have an available Adobe license that would allow me to use Photoshop on my work computer? – quick discussion

Thanks!

Amy Baker
(she/her)
Human Resources Coordinator
County Administrator's Office
115 E Washington Street, Room 401
P.O. Box 2400
Bloomington, IL 61702-2400
(309) 888-5110
(309) 888-5111 (Fax)
Team Email: countyadminhr@mcleancountyil.gov

From: Nelson, Craig <Craig.Nelson@mcleancountyil.gov>
Sent: Wednesday, June 22, 2022 7:50 AM
To: Baker, Amy <Amy.Baker@mcleancountyil.gov>
Subject: Meet?

Amy,

Looking to see if we have a need to meet this a.m. ?

I can definitely make it if need be but am working on finishing up budget before my vacation Friday – I have time for both, but just wanted to check in.

Craig Nelson, PMP, MBA

CIO | McLean County Government

115 E Washington | Room 202

Bloomington, IL 61701

309.888.5100

From: [Taylor, Cassy](#)
To: [#MCG | All Employees](#)
Subject: Diversity Equity Inclusion - Mandatory Training
Date: Friday, June 24, 2022 11:35:51 AM

Good Afternoon McLean County Team:

McLean County is committed to valuing, understanding, accepting and celebrating all people. The support we provide to our community is enriched by a workforce built on the principles of diversity, equity, and inclusion.

Our continued success depends on the effective utilization of diverse, qualified employees and volunteers by providing equal opportunity in every aspect of the organization without regard to race, color, creed, religion, gender, national origin, immigration status, physical ability, age, marital status, military status, gender identity, gender expression, sexual orientation, public assistance status or any other classification protected by federal, state or local legislation.

As we serve our community, we must continue to learn and grow ourselves. Our growth will help create an equitable and inclusive workplace and support our commitment to grow a stronger McLean County.

All employees* will receive an email from the KnowBe4 system on July 1, 2022 introducing a collection of Diversity, Equity, and Inclusion training sessions. These training sessions are mandatory for all employees. The completion deadline is August 31, 2022. This training is mandatory for all employees.

Disrupting Our Unconscious Bias
Microaggressions: Introduction
Microaggressions: Taking Action
Microaggressions: Taking Responsibility
Types of Unconscious Bias in the Workplace

*Employees with no network access will be given offline training materials.

Thank you,
Cassy

From: Taylor, Cassy
To: #MCG | All Employees; lakisha.bradford@mcleancountyil.gov; civicplus@mcleancountyil.gov; stacey.swindells@mcleancountyil.gov; katharine.schickel@mcleancountyil.gov; lisa.longfellow@mcleancountyil.gov; sonya.tabor@mcleancountyil.gov; helena.tshikaya@mcleancountyil.gov; cassandra.zokal@mcleancountyil.gov; alyssa.frank@mcleancountyil.gov; susan.giermann@mcleancountyil.gov; maresa.jordan@mcleancountyil.gov; chelsey.bonnell@mcleancountyil.gov; makenna.stephenson@mcleancountyil.gov; holley.shanle@mcleancountyil.gov; shelby.covey@mcleancountyil.gov; irene.ortega@mcleancountyil.gov; timothy.jorcak@mcleancountyil.gov; sherrell.jones@mcleancountyil.gov; jeffrey.linden@mcleancountyil.gov; betty.webster@mcleancountyil.gov; kristine.schmidt@mcleancountyil.gov; heather.cameron@mcleancountyil.gov; anthony.grant@mcleancountyil.gov; ashley.blanchette@mcleancountyil.gov; zachary.mueller@mcleancountyil.gov; lan.ferguson@mcleancountyil.gov; ashley.blanchett@mcleancountyil.gov; sean.robb@mcleancountyil.gov; melissa.ester@mcleancountyil.gov; micaela.donovan@mcleancountyil.gov; hanna.pociejewski@mcleancountyil.gov; carolyn.williams@mcleancountyil.gov; nicole.howard@mcleancountyil.gov; molly.alvis@mcleancountyil.gov; casey.wooten@mcleancountyil.gov; jason.simmons@mcleancountyil.gov; shanna.cheatham@mcleancountyil.gov; lauria.johnson@mcleancountyil.gov; eoc@mcleancountyil.gov; jeremy.boston@mcleancountyil.gov; terrick.ramsey@mcleancountyil.gov; kyonn.keith@mcleancountyil.gov; susan.teegarden@mcleancountyil.gov; alex.strong@mcleancountyil.gov; katherine.wright@mcleancountyil.gov; laurie.condiff@mcleancountyil.gov; metcomdocs@mcleancountyil.gov; tyanna.powell@mcleancountyil.gov; daniel.stromquist@mcleancountyil.gov; amber.zachmeyer@mcleancountyil.gov; anthony.jendrasek@mcleancountyil.gov; kivia.taylor@mcleancountyil.gov; natasha.caudle@mcleancountyil.gov; linda.hutchins@mcleancountyil.gov; jaime.dooley@mcleancountyil.gov; stephanie.bakken@mcleancountyil.gov; cali.gibson@mcleancountyil.gov; katie.hogan@mcleancountyil.gov; xavier.braboy@mcleancountyil.gov; franchesca.smith@mcleancountyil.gov; danjia.johnson@mcleancountyil.gov; sarah.sanders@mcleancountyil.gov; justin.lyles@mcleancountyil.gov; alexandra.williams@mcleancountyil.gov; te'vonna.glover@mcleancountyil.gov; izabelle.mitra@mcleancountyil.gov; kayleen.shapiro@mcleancountyil.gov; keith.curtis@mcleancountyil.gov; john.ferreira@mcleancountyil.gov; shaul.latif@mcleancountyil.gov; claire.martin@mcleancountyil.gov; bailya.thiele@mcleancountyil.gov; paige.glowacki@mcleancountyil.gov; samantha.goerne@mcleancountyil.gov; megan.schumacher@mcleancountyil.gov; jared.dunn@mcleancountyil.gov; jeff.fishel@mcleancountyil.gov; honesti.o'neal@mcleancountyil.gov; zehra.bakirdan@mcleancountyil.gov; carolyn.wells@mcleancountyil.gov; dylan.hursh@mcleancountyil.gov; joseph.nusbaum@mcleancountyil.gov; jeda.kemp@mcleancountyil.gov; dean.moir@mcleancountyil.gov; cassandra.hankins@mcleancountyil.gov; grace.nord@mcleancountyil.gov; madison.stewart@mcleancountyil.gov; miranda.scoggins@mcleancountyil.gov; drew.doellman@mcleancountyil.gov; geena.bukowski@mcleancountyil.gov; stephanie.munozcano@mcleancountyil.gov; mcnh.records@mcleancountyil.gov; taylor.williams@mcleancountyil.gov; joshua.payne@mcleancountyil.gov; michael.allen@mcleancountyil.gov; lisa.bryan@mcleancountyil.gov; carol.mitchell@mcleancountyil.gov; [wendy.maulson@mcleancountyil.gov](mailto>wendy.maulson@mcleancountyil.gov); crystal.waters@mcleancountyil.gov; ryan.dodd@mcleancountyil.gov; john.white@mcleancountyil.gov; charles.ray@mcleancountyil.gov; sage.mccracken@mcleancountyil.gov; allison.blocki@mcleancountyil.gov; olyvia.benton@mcleancountyil.gov; dawn.brooks@mcleancountyil.gov; tanisha.dady@mcleancountyil.gov; alaya.jones@mcleancountyil.gov; alyssa.durm@mcleancountyil.gov; noreen.miano@mcleancountyil.gov; joseph.lewis@mcleancountyil.gov; howard.baker@mcleancountyil.gov; michelle.welch@mcleancountyil.gov; josh.polley@mcleancountyil.gov; timothy.wright@mcleancountyil.gov; chloe.nagle@mcleancountyil.gov; azba.farooqi@mcleancountyil.gov; tera.pendleton@mcleancountyil.gov; kayleigh.fitschen@mcleancountyil.gov; christine.mckee@mcleancountyil.gov; jessi.sutton@mcleancountyil.gov; andria.merkle@mcleancountyil.gov; chelsea.rolph@mcleancountyil.gov; jackie.jones@mcleancountyil.gov; it.general@mcleancountyil.gov; lynn.mogel@mcleancountyil.gov; sarah.appiah@mcleancountyil.gov; matthew.gnewuch@mcleancountyil.gov
Subject: Diversity Equity Inclusion - Mandatory Training
Date: Friday, June 24, 2022 11:35:51 AM

Good Afternoon McLean County Team:

McLean County is committed to valuing, understanding, accepting and celebrating all people. The support we provide to our community is enriched by a workforce built on the principles of diversity, equity, and inclusion.

Our continued success depends on the effective utilization of diverse, qualified employees and volunteers by providing equal opportunity in every aspect of the organization without regard to race, color, creed, religion, gender, national origin, immigration status, physical ability, age, marital status, military status, gender identity, gender expression, sexual orientation, public assistance status or any other classification protected by federal, state or local legislation.

As we serve our community, we must continue to learn and grow ourselves. Our growth will help create an equitable and inclusive workplace and support our commitment to grow a

stronger McLean County.

All employees* will receive an email from the KnowBe4 system on July 1, 2022 introducing a collection of Diversity, Equity, and Inclusion training sessions. These training sessions are mandatory for all employees. The completion deadline is August 31, 2022. This training is mandatory for all employees.

Disrupting Our Unconscious Bias

Microaggressions: Introduction

Microaggressions: Taking Action

Microaggressions: Taking Responsibility

Types of Unconscious Bias in the Workplace

*Employees with no network access will be given offline training materials.

Thank you,

Cassy

From: [Help Desk](#)
To: Cassy.Taylor@mcleancountyil.gov
Subject: New Incident #31,816
Date: Friday, June 24, 2022 4:38:05 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

New Incident #31,816

Title: Diversity Equity Inclusion - Mandatory Training
Description: Good Afternoon McLean County Team:

McLean County is committed to valuing, understanding, accepting and celebrating all people. The support we provide to our community is enriched by a workforce built on the principles of diversity, equity, and inclusion.

Our continued success depends on the effective utilization of diverse, qualified employees and volunteers by providing equal opportunity in every aspect of the organization without regard to race, color, creed, religion, gender, national origin, immigration status, physical ability, age, marital status, military status, gender identity, gender expression, sexual orientation, public assistance status or any other classification protected by federal, state or local legislation.

As we serve our community, we must continue to learn and grow ourselves. Our growth will help create an equitable and inclusive workplace and support our commitment to grow a stronger McLean County.

All employees* will receive an email from the KnowBe4 system on July 1, 2022 introducing a collection of Diversity, Equity, and Inclusion training sessions. These training sessions are mandatory for all employees. The completion deadline is August 31, 2022. This training is mandatory for all employees.

Disrupting Our Unconscious Bias

Microaggressions: Introduction

Microaggressions: Taking Action

Microaggressions: Taking Responsibility

Types of Unconscious Bias in the Workplace

*Employees with no network access will be given offline training materials.

Thank you,
Cassy

Category: General / Other

Sub Category:

Assigned To: none

Status: Open

The Helpdesk is not active at the moment, your service record will be addressed during working hours.

From: [Help Desk](#)
To: Cassy.Taylor@mcleancountyil.gov
Subject: Incident #31,816 has been changed to Closed
Date: Monday, June 27, 2022 11:31:06 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Incident #31,816 has been changed to Closed

Title: Diversity Equity Inclusion - Mandatory Training
Description: Good Afternoon McLean County Team:

McLean County is committed to valuing, understanding, accepting and celebrating all people. The support we provide to our community is enriched by a workforce built on the principles of diversity, equity, and inclusion.

Our continued success depends on the effective utilization of diverse, qualified employees and volunteers by providing equal opportunity in every aspect of the organization without regard to race, color, creed, religion, gender, national origin, immigration status, physical ability, age, marital status, military status, gender identity, gender expression, sexual orientation, public assistance status or any other classification protected by federal, state or local legislation.

As we serve our community, we must continue to learn and grow ourselves. Our growth will help create an equitable and inclusive workplace and support our commitment to grow a stronger McLean County.

All employees* will receive an email from the KnowBe4 system on July 1, 2022 introducing a collection of Diversity, Equity, and Inclusion training sessions. These training sessions are mandatory for all employees. The completion deadline is August 31, 2022. This training is mandatory for all employees.

Disrupting Our Unconscious Bias

Microaggressions: Introduction

Microaggressions: Taking Action

Microaggressions: Taking Responsibility

Types of Unconscious Bias in the Workplace

*Employees with no network access will be given offline training materials.

Thank you,
Cassy

Category: General / Other

Sub Category:

Assigned To: Bret Ioerger

Status: Closed

Please fill out this Survey: [\[REDACTED\].survey](#)

Solution: Mass email closed